



# TOOLS for BUSINESS Success

A service of  
Half Moon Bay  
Coastside  
Chamber of Commerce



**HALF MOON BAY COASTSIDE**  
CHAMBER OF COMMERCE & VISITORS' BUREAU

*It's your connection*

**Get answers to these  
questions and more!**

Gain access to over 600 free and  
low-cost resources to help you  
start and grow your business!

## Need help getting your business off the ground?

*Our Start-Up Help section includes:*

- ✓ Business Entity Wizard – to help you choose the right type of legal entity
- ✓ All of the necessary forms to create a business entity
- ✓ Sales tax, quarterly estimated tax and other forms required throughout the year
- ✓ Access to free business plan software
- ✓ Links to free one-on-one assistance
- ✓ LiveChat customer service to help you find the resources you need

**Need help  
gaining a  
competitive  
edge?**

Information about local and online  
business training resources

- ✓ Using social media to promote your business
- ✓ Six Sigma Quality for small businesses
- ✓ Links to one-on-one help

## Tired of searching the web for answers?

*Find all the resources you need in one place!*

- ✓ Local, State, and Federal Programs to help businesses
- ✓ Easy Ways to "Go Green"
- ✓ Marketing and Selling Resources
- ✓ Disaster Preparation and Recovery
- ✓ Training programs for Owners and Employees
- ✓ Going Global
- ✓ Business Plan Resources
- ✓ Links for specialized Industries

## Is your business in compliance with HR law?

*Stay up to date on ever-changing state and federal requirements*

- ✓ Find all the forms you need to become an employer, hire employees and keep your business in compliance
- ✓ Job description tools
- ✓ New Hire Email Service – provides new employees with required forms
- ✓ Workplace safety and HR resources

Access this information in more than 90 languages!

<http://halfmoonbay.toolsforbusiness.info>