

The California Department of Food and Agriculture (CDFA) has headquarters located in downtown Sacramento with several field offices located in cities throughout the State. The CDFA's central Purchasing Unit and Contracts Unit procures goods and services from private sector businesses using the following procurement mechanisms and programs.

California State Contracts Register (CSCR)

- The CSCR is the State's one-stop information source for advertisements for construction, service contracting and commodity purchasing opportunities.
- State agencies must advertise construction and service contracts of \$5,000 or more, commodity purchases of \$50,000 or more and IT goods contracts over \$100,000 in the CSCR
- The CSCR can be viewed at <https://www.cscr.dgs.ca.gov/cscr>

Leveraged Procurement Agreements (LPAs)

- The various types of the State's leveraged procurement agreements include: California Multiple Award Schedules (CMAS), Software License Program (SLP), Statewide Contracts (SC), State Price Schedules (SPS), Master Agreements (MA), including Western States Contracting Alliance (WSCA).
- All departments are encouraged to take advantage of the benefits of these pre-established contracts.
- LPAs offer non-IT and IT goods and services that have been competitively assessed, negotiated or bid and are structured to comply with California procurement codes, policies, and guidelines.

Certified Small/Micro Business (SB/MB)

- Each department shall have an annual statewide participation goal in state contracting of not less than 25%
- Certified SB/MB quality for a 5% bid preference on applicable contracts
- State agencies may obtain bids from SB/MB businesses without advertising, for goods and services valued at \$5,000.01 through \$99,999.99
- Certification is online at www.getcertified.dgs.ca.gov

Certified Disabled Veterans Business Enterprise (DVBE)

- Each department shall have an annual statewide participation goal in state contracting of not less than 3%
- State agencies may obtain bids from DVBE businesses without advertising, for goods and services valued at \$5,000.01 through \$99,999.99
- Certification is online at www.getcertified.dgs.ca.gov

CDFAs TYPICAL COMMODITY CONTRACTS:

IT Equipment: Hard Drives, Laptops, Monitors, Personal Computers, Printers, Software

OTHER PRODUCTS: Office supplies, cell phones and accessories, mailroom equipment and supplies, fax machines, furniture, photocopiers, laboratory equipment and field supplies, orange cattle ear tags, various pest traps and trapping lures and pheromones.

CDFAs TYPICAL SERVICE CONTRACTS

Pest Control, Janitorial, Landscape Maintenance, Mail Courier, lab equipment repair, facility alterations, cabling, elevator repair/maintenance.