

	Name of Book	Author
1	101 Secrets of Highly Effective Speakers	Caryl Rae Krannich, Ph.D
2	13 Fatal Errors Managers Make	W. Steven Brown
3	50 One-Minute Tips for Retaining Employees	David K.Hayes Ph.D
4	A Pratical Guide to Needs Assessment	Kavita Gupta
5	ABC of Action Learning	Reg Revans
6	Action Learning	Dotlich Noel
7	Action Learning 2nd Edition	Krystyna Weinstein
8	Action Learning for Managers	Mike Pedler
9	Action Larning in Action	Michael J. Marquadt
10	Assert Yourself	Lisa Contini
11	Becoming a Manager	Linda. A Hill
12	Behavior Description Interviewing	Tom Janz
13	Behavior-Based Interviewing	Terry L. Fitzwater
14	Beyond Training and Development	William J. Rothwell
15	Brain Matters	Patricia Wolfe
16	Business Plans Kit for Dummies	Steven Peterson PhD
17	Changing the Game	Larry Wilson
18	Coaching for Improved Work Performance	Ferdinand F. Fournies
19	Communicating	Robert Shuter
20	Conceptual Selling	Robert B.Miller
21	Conceptual Selling	Robert B. Miller
22	Coping With Supervisory Nightmares	Michael and Deborah Dobson
23	Coping With Supervisory Nightmares	Michael and Deborah Dobson
24	Corporate Culture and Performance	John P. Kotter
25	Corporate Lifecycles	Ichak Adizes
26	Create Your Own Employee Handbook 3rd Edition	Lisa Guerin
27	Creating Training Miracles	Alastair Rylatt
28	Customer Centered Growth	Richard C. Whiteley
29	Customers as Partners	Chip R. Bell
30	Dealing with Problem Employees	NOLO
31	Dealing with Problem Employees	NOLO
32	Decision Traps	J. Edward Russo
33	Defeating Procrastination	Marlene Caroselli, Ed.D
34	Delivering Knock Your Socks Off Service	Kristin Anderson
35	Delivering Results	Dave Ulrich
36	Difficult Conversations	Douglas Stone
37	Do Not Go Naked into Your Next Presentation	Ron Hoff
38	Emotional Intelligence	Daniel Goleman
39	Emotional Intelligence Works	S. Michael Kravitz, Ph.D
40	Empires of the Mind	Denis Waitley
41	English Skills With Readings	John Langan
42	Executive EQ	Robert K. Cooper
43	Eyes to See Wholeness	Doug Adams
44	Fearless Presenting	Eric Maisel Ph.D
45	First-Time Managers and Supervisors	Pam Boyd

46	Flawless Consulting	Peter Block
47	Flight of the Buffalo	James A. Belasco
48	For Your Improvement 2nd Edition	Michael M. Lombardo
49	Getting Employees to Fall in Love With Your Company	Jim Harris, Ph.D
50	Getting Past No	William Ury
51	Getting to Yes	Roger Fisher
52	Hiring and Firing	Marlene Caroselli, Ed.D
53	How to Deal With Difficult People	Paul Friedman
54	How to Master the Art of Selling	Tom Hopkins
55	How to Run Seminars and Workshops	Robert L. Jolles
56	Human Communication	Joseph A. DeVito
57	Human Resource Champions	Dave Ulrich
58	I Can See You Naked	Ron Hoff
59	I Can See You Naked	Ron Hoff
60	In a Different Voice	Carol Gilligan
61	In the Rings of Saturn	Joe Sherman
62	Influence Science and Practice 3rd Edition	Robert B. Cialdini
63	Instructor Excellence	Bob Powers
64	International Business Communication	David A. Victor
	Leadership Is An Art	Max Depree
65	Leadership Jazz	Max Depree
66	Leading Without Power	Max Depree
67	Lifescrpts	Stephen M. Pollan
68	Love 'Em or Lose 'Em	Beverly Kaye
69	Lying	Sissela Bok
70	Making Connections Teaching and The Human Brain	Renate Nummela Caine
71	Manager's Toolkit	Harvard Business Essentials
72	Managing Conflict	Deborah Shousse
73	Managing Transitions Making the Most of Change	William Bridges
74	Managing Transitions Making the Most of Change 2nd Edition	William Bridges
75	Managing Transitions Making the Most of Change 2nd Edition	William Bridges
76	Man's Search for Meaning	Viktor E.Frankel
77	Microsoft XP 8 in 1	Joe Habraken
78	New Employee Orientation	Charles M.Cadwell
79	Non-Manipulative Selling	Anthony J. Alessandra, Ph.D
80	On Becoming a Leader	Warren Bennis
81	Organized for Success	Nanci McGraw
82	Personal Accountability	John G.Miller
83	Personnel Testing A Manager's Guide	John W. Jones Ph.D
84	Postmodern Worship & The Arts	Doug Adams
85	Power Phrases	Meryl Runion
86	Practical Project Management	Michael Dobson
87	Productivity Power	Jim Temme
88	Psychology Applied to Work 4th Edition	Paul M. Muchinsky
89	Purple Cow	Seth Godin
90	Recruiting for High Performance	Robert W. Wendover
91	Rethinking the Corporation	Robert M. Tomasko

92	Sales Coaching	Linda Richardson
93	Sales Effectiveness Training	Carl D. Zaiss
94	Samurai Selling	Chuck Laughlin
95	Saying "No" to Negativity	Zoie Kaye
96	Skills for Success	Soundview Editorial Staff
97	Skills for Success	Soundview Editorial Staff
98	Small Business Guide to Risk Management	AIG Small Business
99	Small Business Guide to Risk Management	AIG Small Business
100	Smart Leadership	Anthony Vlamis
101	Soaring with the Phoenix	James A. Belasco
102	Speaking is an Audience-Centered Sport	Marjorie Brody
103	SPIN Selling	Neil Rackham
104	Stop Selling Start Partnering	Larry Wilson
105	Strategic Selling	Robert B. Miller
106	Stress Control	Steve Bell
107	Successful Manager's Handbook	Personal Decisions International
108	Successful Manager's Handbook 6th Edition	Personal Decisions International
109	Supervisory Training and Development 2nd Edition	Donald L. Kirkpatrick
110	Team Power	Jim Temme
111	Team-Based Organizations	James H. Shonk
112	Territorial Games	Annette Simmons
113	The Action Learning Guidebook	William J. Rothwell
114	The Challenge of Effective Speaking 3rd Edition	Rudolph F. Verderber
115	The Competent Leader	James S. Flaherty
116	The Complete Idiot's Guide to Successful Business Presentations	Lin Kroeger
117	The Customer Driven Company	Richard C. Whiteley
118	The Discipline of Market Leaders	Michael Treacy
119	The Effective Executive	Peter F. Drucker
120	The Employee Handbook for Organizational Change	Price Pritchett and Ron Pound
121	The Employer's Legal Handbook	NOLO
122	The Essential Guide to Family and Medical Leave	Lisa Guerin
123	The Fifth Discipline	Peter M. Senge
124	The FLSA User's Manual 4th Edition	Will Aitchison
125	The FMLA	Will Aitchison
126	The Interpersonal Communication Book 4th Edition	Joseph A. DeVito
127	The Job Description Handbook	NOLO
128	The Language of Change	Paul Watzlawick
129	The Leader of the Future	Frances Hesselbein
130	The Leadership Challenge 4th Edition	Kouzes&Posner
131	The Lessons of Experience	Morgan W. McCall, Jr.
132	The Manager's Coaching Handbook	David Cottrell
133	The Manager's Legal Handbook	NOLO
134	The Mismeasure of Man	Stephen Jay Gould
135	The Nature of Leadership	Stephen R. Covey
136	The Negotiation Sourcebook	Ira G. Asherman
137	The Performance Appraisal Handbook	NOLO
138	The Power of Positive Criticism	Hendrie Weisinger, Ph.D

139	The Progressive Discipline Handbook	NOLO
140	The Psychology of Everyday Things	Donald A. Norman
141	The Psychology of Judgement and Decision Making	Scout Plous
142	The Reengineering Corporation	Michael Hammer
143	The Small Business Legal Guide	Lynne Ann Frasier, Esq
144	The Stress of Organizational Change	Price Pritchett and Ron Pound
145	The Supervisor's Guide	Jerry Brown
146	The TAO of Leadership	John Heider
147	The Win Win Negotiator	Ross R Reck, Ph.D
148	The Wisdom of Teams	Jon R. Katzenbach
149	Turbo Project v2 User Guide	IMSI
150	Unleashing the Power of Everyday Leadership	Hal Pitt
151	Value-Added Sales Management	Tom Reily
152	Walk Awhile in My Shoes	Eric Harvey
153	What Leaders Really Do	John P.Kotter
154	Who Moved My Cheese?	Spencer Johnson, M.D
155	Who Moved My Cheese?	Spencer Johnson, M.D
156	Why a Daughter Needs a Dad	Gregory E.Lang
157	Winning Management	Wolf J. Rinke, PhD
158	Working in a Global Environment	Michael B. Goodman
159	Working with Emotional Intelligence	Daniel Goleman
160	Working with Emotional Intelligence	Daniel Goleman
161	World Power Quiz Book	The Reader's Digest
VIDEOS		
1	12 Secrets to High Self-Esteem	Linda Larsen
2	Business Writing, Grammer & Usage Made Easy and Fun	Kay Joslin Wallin
3	Communicating for Results	Michelle Fairfield Poley
4	Communicating With Poise and Power	Michelle Fairfield Poley
5	Dealing With Different, Diverse, & Difficult People	Barbara Braunstein
6	E-mail in the Workplace	Betsy Foy
7	Getting Started With Social Media	Danny Rocks
8	How to Supervise and Produce Real Results	Adrian Ulsh
9	Learning to Listen	Brian Grossman Ph.D
10	Managing Your Emotions	Kay Joslin Wallin
11	Microsoft Excel 2007 Charts and Graphs	Philip Wiest
12	Mindmapper Tips, Tricks, and Techniques	Philip Wiest
13	Outlook 2007 Tips, Tricks, and Techniques	Danny Rocks
14	Powerpoint 2007 Tips, Tricks, and Techniques	Danny Rocks
15	Taking Control of Time & Priorities	Dawn Jones
16	Unlocking the Keys to Creative Thinking	Brad Withers
17	Word 2007 Tips, Tricks, and Techniques	Danny Rocks